



CLAIRE'S COURT SENIOR BOYS

“ The teachers and pupils of Claire's Court work together to create respectful relationships and maintain a happy and positive environment at school ”

IN A WORLD
WHERE YOU
CAN BE ANYTHING,
BE KIND.

SCHOOL RULES
AND EXPECTATIONS



IN GENERAL

The quality of school life that you enjoy is dependent upon you playing a full part.

- Show respect for your teachers and for visitors by standing when they enter the classroom. Be polite, helpful and courteous
- Open doors for staff and visitors. Hold them open as they pass through first
- Respect your classrooms and the public areas by keeping them tidy and in good order
- Breakages should be reported as and when they happen. If you are responsible, you should tell the teacher with you or on duty, your form teacher or the Head. Expect to be in far greater trouble if you are discovered to have been dishonest or late in reporting problems. If your bad behaviour led to the damage being caused, expect to contribute towards the cost of repair.

The teachers and pupils should stand together against bullying and other forms of anti-social behaviour. Expect to be treated fairly and well and treat others in the same way. You are not expected to tolerate racist and other personal abuse of any kind. If you feel unfairly treated, speak to your friends, your form teacher, Head of Year, the Head or your Parents. Bullying is not part of growing up so don't put up with it.

ABOVE ALL, USE YOUR COMMON SENSE!

ATTENDANCE AND PUNCTUALITY

You will know that attendance and punctuality for school (whether actual or virtual) are really important, as lessons missed are difficult to recover. Your attainment at school is seriously affected by absence. Our school attendance target is 96% or above.

PUPIL VOICE

There is an active student council to which all pupils are able to be involved. Matters discussed are passed to Senior Leadership. In this way, you as a pupil, have a stake in the decision making of the School. Email councilcspb@clairescourt.net.

AT THE BEGINNING OF THE DAY

You should arrive at school between 7.45am and 8.35am, you need to be in your form room by 8.40am. Come prepared for the day.

AT REGISTRATION

You should inform your form teacher of any messages for them from home at morning registration. Email notice is to be given to form teachers in advance when impending absence is known eg visits to doctor etc. Any absence should be covered by an email from your Parents or Guardians. If you are at an early session, it is your responsibility to ensure you are registered.

ORGANISATION AND WORK COMMITMENTS

You are expected to learn to use organisational tools at your disposal effectively - such as Google Calendar and Google Classroom. If assignments have a due date ensure these are "turned in" properly.

AT ASSEMBLY

You are expected to attend assembly, either physically or virtually. Listen carefully to the messages at assembly as these often involve you. For physical assemblies enter the hall in silence, remain quiet and courteous to all during assembly and do not leave the hall unless directed to do so.

The 'sick bay' is next to the Dining Room. In the event of an accident, report immediately to the Nurse or to the School Receptionist for assistance.

The Nurse aims to contact parents and guardians on all occasions when their child reports to her sick, except when for trivial reasons, such as plasters and water refreshment.

OUT OF BOUNDS

You will be informed of and aware of areas that are out of bounds, either to all pupils or those outside a particular year group bubble. If you are found to be out of bounds expect to receive a sanction.

Your designated year group classrooms are open for your use most of the day, except for classrooms and hazardous areas, which are kept locked. This policy is not to be abused, and you must behave sensibly at all times whilst indoors.

DETENTION

Lunchtime detentions may be given by staff for disruptive behaviour at school. Pupils receiving four lunchtime detentions are automatically put into a Friday evening detention (a flowchart of the sanctions procedures is found in your year group Pastoral Classroom).

These are notified by a letter home. In extreme cases, a Friday evening or Saturday morning detention may be given straight away by the Head or Deputy Heads. In addition, failure to complete Part 2 work will lead to a default which, if accumulated, can lead to academic coaching with your tutor, Head of Year, then member of SLT.

DISCIPLINE POLICY

A full discipline policy exists to support these expectations and is available from the Office. Specific safety rules may be in place at certain times due to Government regulations (for example to avoid the spreading of germs) - these should also be followed. Not doing so could put yourself and others at risk and serious sanction may be given if this happens.

UNIFORM AND APPEARANCE

The school uniform is simple and easy to conform to. A uniform list is issued to all families when they commence school.

You should wear the specified uniform to and from school at all times. When directed by staff, and when the weather is hot, a summer uniform allowance may be announced.

Please make sure your uniform and appearance meets the guidelines, and particularly:

- Hair to be of natural colour and the style should be smart, with no extreme hairstyles
- Boys cannot wear earrings or finger rings
- Shoes should be black, supportive, fitted to the foot and polishable or otherwise presentable.

PROPERTY

You are expected to be responsible for your own property and keep it safe in your locker, which must be locked with a padlock.

You're expected to respect other people's property.

Mobile phones must be switched off and left in your locker during school times.

Theft is punishable by suspension or expulsion and could be reported to the police. You should ensure all property including watches, pens and the like are clearly marked with your name. You are expected to take good care of all property loaned to you.

You must not write in school textbooks or deface school equipment. All damaged goods will be charged for. You may not sell, exchange or otherwise trade in commodities at school.

Avoid bringing valuable items into school, though if you do these should be placed in your locker. You should only bring in sufficient money for your daily needs.

Whilst classroom rotation is not taking place, you may leave a bag with your books and equipment at your designated desk for the day. Smaller CC book bags are available to carry equipment to a different specialist classroom. Pupils will use bags only to carry their belongings to and from school, and when taking part in a sporting activity.

FORBIDDEN THINGS

Only bring to school the equipment, food and clothing you're expected to use for the better performance of your work. Valuable computers, toys, pens, watches/smart watches and clothing must be left at home.

All forms of chewing gum are strictly forbidden at all times. Unsuitable items that are confiscated may be collected from the teacher concerned by parents. Pupils found in possession of weapons, cigarettes, alcohol, other drugs and the like will be immediately suspended*, prior to further action by the appropriate authorities. We class all guns as weapons, including imitation and those for firing ball bearings (BB).

***The school authorities have very little latitude in this area, and we do not condone behaviour of this kind.**