



“ If you have  
**any questions,**  
we are **here to**  
**help** so please  
**call or email us.**”

#### PRINCIPALS

HUGH AND JAMES WILDING

#### REGISTERED OFFICE

Claire's Court Schools Ltd,  
1 College Avenue,  
Maidenhead, SL6 6AW

Registered in England No. 3680796

#### REGISTRAR

Heidi Leigh

☎ 01628 327710  
✉ registrar@clairescourt.com

#### TRANSPORT COORDINATOR

Allison Hasyildirim

☎ 01628 327514  
✉ travel@clairescourt.com

#### SCHOOL OUTFITTERS

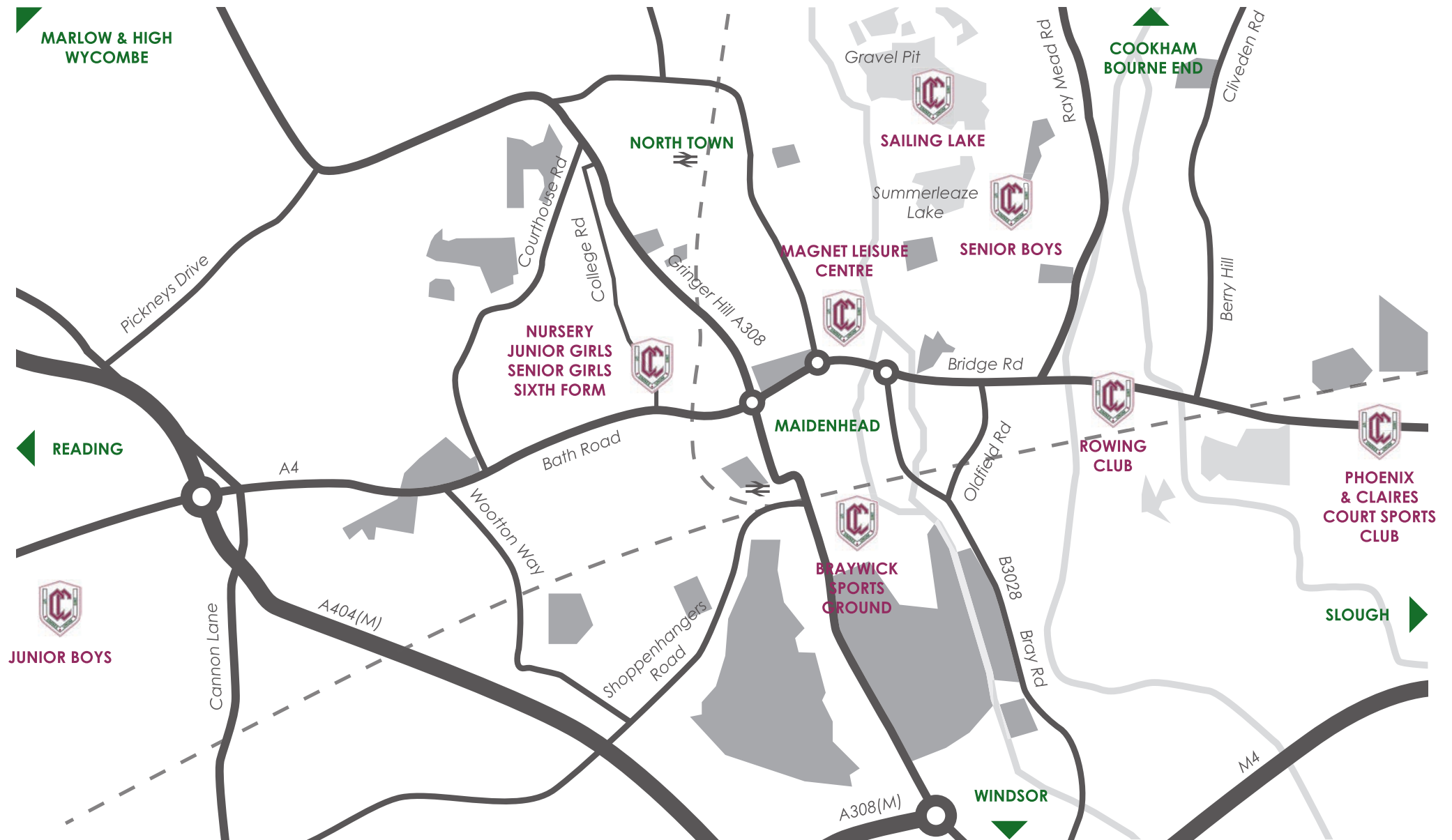
**UNIFORM:** Goyals, 28 Bridge Street,  
Maidenhead, SL6 8BJ

☎ 01628 639725

**SPORTS KIT:** Hawkinsport, Unit 10a, Wessex Road  
Industrial Estate, Bourne End, SL8 5DT

☎ 01628 819242

Our Privacy Notice along with details of our policies and guidance can be found on the school website [www.clairescourt.com](http://www.clairescourt.com) or by request from the School Office.



**CLAIRE'S COURT NURSERY**  
BOYS AND GIRLS 3 - 4+ YEARS

1 College Avenue  
Maidenhead SL6 6AW

Head of Nursery: Sheena Wilding  
School Secretary: Helen Phipps

☎ 01628 327500  
✉ [nursery@clairescourt.com](mailto:nursery@clairescourt.com)

**CLAIRE'S COURT JUNIOR GIRLS**  
GIRLS 4 - 11 YEARS

1 College Avenue  
Maidenhead SL6 6AW

Head of Junior Girls: Leanne Kirby  
School Secretary: Helen Phipps

☎ 01628 327500  
✉ [juniorgirls@clairescourt.com](mailto:juniorgirls@clairescourt.com)

**CLAIRE'S COURT SENIOR GIRLS**  
GIRLS 11 - 16 YEARS

1 College Avenue  
Maidenhead SL6 6AW

Head of Senior Girls: Margaret Heywood  
School Secretary: Helen Phipps

☎ 01628 327500  
✉ [seniorgirls@clairescourt.com](mailto:seniorgirls@clairescourt.com)

**CLAIRE'S COURT SIXTH FORM**  
BOYS AND GIRLS 16 - 18 YEARS

1 College Avenue  
Maidenhead SL6 6AW

Head of Sixth Form: Stephanie Rogers  
Sixth Form Office Manager: Kim Hall

☎ 01628 327560  
✉ [sixthform@clairescourt.com](mailto:sixthform@clairescourt.com)

**CLAIRE'S COURT JUNIOR BOYS**  
BOYS 4 - 11 YEARS

Ridgeway, The Thicket  
Maidenhead SL6 3QE  
(Sat Nav: SL6 4QQ)

Head of Junior Boys: Dean Richards  
School Secretary: Ruth Henley

☎ 01628 327400  
✉ [juniorboys@clairescourt.com](mailto:juniorboys@clairescourt.com)

**CLAIRE'S COURT SENIOR BOYS**  
BOYS 11 - 16 YEARS

Ray Mill Road East  
Maidenhead SL6 8TE

Head of Senior Boys: James Wilding  
School Secretary: Amy Hewitt

☎ 01628 327600  
✉ [seniorboys@clairescourt.com](mailto:seniorboys@clairescourt.com)

# INTRODUCTION

Claires Court is an inspirational and exciting school offering children an excellent education right from Nursery through to Sixth Form.

Our prospectus reflects the different stages of our education and introduces you to our divisions and the head teachers. Further details are on our website.

The Court Report gives you a flavour of our unique education and the success and opportunities your child will experience as part of our community.

We are proud of our pupils and they of their School. We hope you will take the time to come and meet them, and see for yourself Claires Court in action.

Within this information booklet you will also find:

<b>Who to contact</b> .....	2
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[www.clairescourt.com](http://www.clairescourt.com)  
[registrar@clairescourt.com](mailto:registrar@clairescourt.com)

*All information correct at the time of going to print and details maybe subject to change, November 2018.*

## FEES SCALE 2018-2019

YEAR	TUITION FEE PER TERM
Reception	£3,090
1	£3,450
2	£3,765
3, 4, 5	£3,915
6, 7, 8, 9, 10, 11	£5,310
Sixth Form	£5,580

## FEE REDUCTIONS

### NURSERY EDUCATION FUNDING

The Reception fee for qualifying children (up to and including the term in which they turn five) is reduced to £2,250.

### LOYALTY DISCOUNTS

**Years 6, 7, 8:** for pupils entering Year 6 after completing a full academic year in Year 5, the termly fee for Years 6, 7 and 8 is reduced by £660 to £4,650.

**Sixth Form:** for pupils entering Sixth Form after completing a full academic year in Year 11, the termly fee for Sixth Form is reduced by £150 to £5,430.

### SIBLING DISCOUNTS

Available across the school for brothers and sisters attending at the same time (excluding Nursery), discounts apply per term: first sibling £300, second £450, third £600, fourth £750.

### INSTALMENT DISCOUNT

Available across the school, a termly discount of £90 applies for participation in the instalment scheme. Terms and conditions apply, see page 8 for details.

## PAYMENT

All fees are collected by Direct Debit by one of the following methods:

- Instalment scheme (see last page)
- Termly in full (before first day of the term to which they relate)
- Yearly (in advance by arrangement, to be paid by the end of May)

Fees are collected from an eligible UK bank account maintained in the UK.

## INCLUDED IN THE FEES

**All Fees** include personal and dental accident insurance and pupil's personal effects insurance, membership of the School PTA and for 2018/19 onwards membership of the Fees Refund Scheme. Please visit our website for more information.

**Years R to 8** – text books, stationery, games transport, non-residential trips, educational outings and co-curricular activities (unless specified).

**Year 6** – residential study week.

**Years 9, 10, 11 & Sixth Form** – games transport and co-curricular activities (unless specified).

**Sixth Form** – the provision of a Chromebook or similar and its maintenance and support during the student's stay in Sixth Form. The device becomes the personal property of the student on the completion of the agreed programme of study.

## NOT INCLUDED IN THE FEES

**All Years** – cost of food, charges for public examinations, specific learning support charges, individual musical instrument tuition, social outings, before and after school care and certain co-curricular activities as specified in the activities programme.

**Years 9, 10, 11 & Sixth Form** – textbooks, related course materials and educational outings.

## REGISTRATION FEE £100

The registration fee is non-refundable and payable with the submission of a Registration Form. Registration places the pupil on the entry list, however it does not constitute an offer of a place.

## ACCEPTANCE DEPOSIT £500

The deposit is payable when a signed Acceptance Form is returned. The deposit is forfeited when an accepted place is not taken up. No additional deposit is required where younger siblings of current pupils are being registered, but this initial deposit will then be refundable against the younger (and succeeding) pupil's Leaver's Statement.

## DIRECT DEBIT INSTRUCTION FORM

All fees are collected by Direct Debit. The Direct Debit instruction is available on our website: [www.clairescourt.com/fees](http://www.clairescourt.com/fees)

## FEE INVOICE AND EXTRAS

The termly fee due is advised on a Fee Invoice that is sent out on the last day of each term. Payment is due before the first day of the term to which they relate. An administration charge of 1.5% per month or part thereof is levied for late payment. Those extras not included in the fees, as detailed above and below, are itemised on the Fee Invoice at the end of term.

### CASHLESS CATERING

Claire's Court operates a cashless catering system by which parents pay for lunches in advance online and can monitor the food purchased. Details are on our website: [www.clairescourt.com/cashless-catering](http://www.clairescourt.com/cashless-catering)

### TRANSPORT

Details of our coach service are on our website: [www.clairescourt.com/coach-services](http://www.clairescourt.com/coach-services)

### MUSICAL INSTRUMENT TUITION

The School's visiting musical staff charge parents direct for individual programmes of study. Please refer to such tutors for their contractual terms.

### CO-CURRICULAR/EXTENDED DAY/HOLIDAY ACTIVITIES

Most co-curricular activities do not incur a further charge. Payment for the few that do is normally identified and required separately as are those for our Extended Day provision, out of school trips and Holiday Activities. Please note that the activity programme at the end of the school day is suspended at the start and end of each term and at certain other times (e.g. Speech Day).

### CHILDCARE VOUCHERS / TAX FREE CHILDCARE

The School accepts Childcare Vouchers (while these remain valid) for charges qualifying under HMRC rules, such as our Extended Day provision and after school activities taking place on School premises outside of normal school hours. Please contact the Finance Office for further details about these and the Tax Free Childcare account which has replaced the voucher scheme, 01628 327350.

## NOTICE

A full term's notice, in writing to the Head, is required for the withdrawal of a pupil from the School or from any chargeable extra subject, otherwise a term's fees will be payable in lieu of such notice.

## INSTALMENT SCHEME

### AUTUMN TERM 2018, LENT TERM & SUMMER TERM 2019

The instalment scheme offers a £90 discount on a term's tuition fee and the ability to spread the cost of fees on the basis of a three monthly cycle for the term to which this relates. Participation can only be by direct debit payment.

In the instalment scheme there are three cycles corresponding to the three school terms. Each cycle consists of four collections by direct debit. Three collections are made in advance for the tuition fee and these are taken on the second working day of each of the three months immediately preceding the start of the relevant term. The fourth collection is for any extras identified on the relevant Fee Invoice and is taken on the first day of term.

The first cycle will cover the Autumn Term tuition fees with collections at the beginning of July, August and September, the second the Lent Term (October, November and December), the third the Summer Term (January, February and March).

The table below shows the tuition fee direct debit collection that will be taken monthly as part of a cycle:

YEAR	TUITION FEE PER TERM	FEE AFTER DISCOUNT	3 x MONTHLY DIRECT DEBITS per cycle
<b>R</b>	£3,090	£3,000	£1,000
<b>1</b>	£3,450	£3,360	£1,120
<b>2</b>	£3,765	£3,675	£1,225
<b>3, 4, 5</b>	£3,915	£3,825	£1,275
<b>6, 7, 8 (loyalty discount)</b>	£4,650	£4,560	£1,520
<b>6, 7, 8, 9, 10, 11</b>	£5,310	£5,220	£1,740
<b>Sixth Form (loyalty discount)</b>	£5,430	£5,340	£1,780
<b>Sixth Form (direct entry)</b>	£5,580	£5,490	£1,830

Sibling discounts reduce the monthly direct debit as follows: £100 for the first qualifying younger sibling (i.e. £300 per term), £150 for the second, £200 for the third, £250 for the fourth and succeeding siblings.

A reduction of £280 per monthly collection will apply if your child qualifies for Nursery Education Funding, and by pro rata amounts for holders of scholarships and bursaries. In order to comply with banking regulations, collections will be made by individual pupil, rather than family group.

Once we have received your completed Direct Debit instruction, a process of approval and acceptance must take place with your bank. We will provide 10 days written notice of the first collection. Instructions which are received too late to be implemented within the correct cycle will be held over to the next and if the commencement is delayed the discount will be reduced by £30 for each month of delay. Where direct debits are not met, there will be an administrative charge of £30 in respect of each failure. Your instruction will remain in force until you cancel it with the School, your Bank or Building Society, or until the final Leaver's Statement upon departure.

## GENERAL INFORMATION 2018-2019

### THE NURSERY - ADMISSION AGES

Nursery settings	in the term in which the child is three years
Transition setting	around the child's fourth birthday

### TERM DATES

TERM	STARTS ON	HALF TERM	ENDS ON	NO OF DAYS
<b>Autumn</b>	6 Sep 2018	22 Oct – 2 Nov 2018	19 Dec 2018	65
<b>Lent</b>	9 Jan 2019	18 Feb – 22 Feb 2019	3 Apr 2019	56
<b>Summer</b>	24 Apr 2019	27 May – 31 May 2019	12 Jul 2019	53

Please note that the Autumn half-term break is for two weeks.

### SESSIONS

The Nursery day is divided into three sessions:

<b>Morning Sessions</b>	08:30 to 12:00
<b>Lunchtime Sessions</b>	12:00 to 13:15
<b>Afternoon Sessions</b>	13:15 to 15:30

## ATTENDANCE

Children in the Nursery settings (3 year olds) must attend for a minimum of two morning sessions per week. Additional morning and/or lunch and afternoon sessions can be booked separately, subject to availability.

Children in the Transition setting (4 year olds) must attend five mornings per week, offering academic continuity and development in the pupils' learning. Additional lunch and/or afternoon sessions can be booked, subject to availability.

### LUNCHTIME SESSIONS

During lunchtime sessions children are supervised while eating a hot lunch prepared on site or a packed lunch from home and then take a rest afterwards. For the hot lunch there is a charge of £2.90 in addition to the lunchtime session charge.

### AFTERNOON ACTIVITIES

In the afternoon there is a varied and stimulating activity programme for children. Activities may include Pre-Ballet Movement, Malleable Materials, French, Music, Imaginative Play and Physical Development. Those children who regularly attend on the afternoon of the activity are invited to join in without further charge. Some activities are strictly limited as to the number of participants.

### EXTENDED DAY AND HOLIDAY CARE

'Breakfast Club and After School Care' can be booked separately offering an extended day from 07:30 until 18:30. These sessions include breakfast (between 07:00 and 08:00) and a light tea (at 16:00). Claires Court also runs Holiday Activities outside of term time. Please discuss your requirements with the School Office.

## UNIFORM

All children must wear the official School burgundy sweatshirt and grey T-shirt. Purchased from our uniform supplier - Goyals, Bridge Street, Maidenhead (01628 639725).

## NURSERY FEES

### FREE NURSERY EDUCATION

Our setting has been accepted by the Royal Borough of Windsor and Maidenhead (RBWM) as an provider of Early Years Education and pupils on roll are eligible to receive a free entitlement under the Nursery Education Funding scheme (NEF).

Currently all qualifying three and four year olds are entitled to 570 hours of free nursery education per year. We offer three hours free within each of our morning sessions up to a total of 15 hours weekly and eligible children can make up the difference (to a maximum of 30 hours in any week) with another provider. To qualify for the free entitlement, it is only necessary to provide proof of age (e.g. a birth certificate) and a signed Parental Declaration form (available from the School Office).

Subject to availability, the Nursery has a small number of places available from 12:30 to 15:30 daily during term time. These are offered on a no-registration fee basis (for entry at 3+ years) but, for reasons of equality and fairness, it is necessary to operate a waiting list system. Please apply as soon as possible to the Head of the Nursery in writing if you wish to place your child's name on this waiting list. Please note that these sessions are not open to those attending morning sessions and that uniform is required. The Registration Fee of £100 is payable immediately if other sessions are taken e.g. casual, pro rata and Extended Day.

The qualifying birthdates indicated in the fee table are those provided by the RBWM and are based on the current funding obligations of the local authority. These may change in the future and the dates are to be used as a guide only.

### CHILDCARE VOUCHERS AND TAX-FREE CHILDCARE

The School will accept Childcare vouchers in payment of Nursery Fees under HMRC rules or will invoice parents' employers direct. The School's contract, however, remains with the Parents, who will be liable for settlement of fees in the event that Childcare Vouchers or employer invoices are unpaid for any reason. HMRC has now launched the new Tax-Free Childcare online payment account and the School has signed up to be able to receive payments from these accounts.

### SIBLING DISCOUNT

Children who attend all day for five days per week and are the younger brothers or sisters of pupils on roll full-time at Claires Court are entitled to a sibling discount of £300 per term. This discount does not apply in conjunction with the Full Time Nursery Package offer (see over).

### INSURANCE

Insurance cover against personal injury and dental accident is included. Please note that cover does not extend to medical expenses. Our fees refund scheme does not cover Nursery Fees.

### REGISTRATION FEE AND DEPOSIT

A £100 Registration Fee is payable with your application form. This is non-refundable once an offer is confirmed in writing by the School. A deposit is not required although one is required on transfer to a Claires Court Reception Class.

### NURSERY NOTICE

A half term's notice, in writing to the Head, is required for the withdrawal of a pupil from the Nursery, otherwise a half term's fees will be payable in lieu of such notice.

### NURSERY FEES AND PAYMENT

Fees are based on children attending the same set of morning, lunch or afternoon sessions each week throughout the term. Any additional sessions will be charged as a Casual Session. Children in Nursery Classes must attend a minimum of two morning sessions per week; those in Transition Class attend five morning sessions per week. If your child is then attending an afternoon session on the same day, a lunchtime session will automatically be allocated.

Fees are invoiced and payable by Direct Debit on the second Monday of each half term unless already paid by Childcare Vouchers. A charge of £30.00 will be levied for failed Direct Debit payments.

## FULL TIME NURSERY PACKAGE

This offer is for parents requiring full care, five days per week (07:30 to 18:30). The package includes both Extended Day elements, a Full Day and breakfast, hot lunch and tea. It applies only to those eligible for free hours and for five full days, booked in advance termly.

Full Time Nursery Package - £40.00 per day, for five full days as above

## DAILY AND SESSION CHARGES

Our charges on a daily/sessional basis are as below:

Full Day - £34.95\*      Morning - £9.95\*      Lunch - £7.00      Afternoon - £18.00

The table below is a guide of the most common combinations:

NUMBER	TYPE	65 DAY TERM	56 DAY TERM	53 DAY TERM
Days per week	Session	Autumn 2018 (£)	Lent 2019 (£)	Summer 2019 (£)
<i>Free hours qualifying birth date -</i>				
		1 Sep 13 - 31 Aug 15	1 Jan 14 - 31 Dec 15	1 Apr 14 - 31 Mar 16
2	Mornings with free entitlement*	258.70	222.88	210.94
3		388.05	334.32	316.41
4		517.40	445.76	421.88
5**		646.75	557.20	527.35
2	Mornings no free entitlement	650.00	560.00	530.00
3		975.00	840.00	795.00
4		1,300.00	1,120.00	1,060.00
5**		1,625.00	1,400.00	1,325.00
1	Lunchtime no free entitlement	91.00	78.40	74.20
2		182.00	156.80	148.40
3		273.00	235.20	222.60
4		364.00	313.60	296.80
5		455.00	392.00	371.00
1	Afternoon	234.00	201.60	190.80
2		468.00	403.20	381.60
3		702.00	604.80	572.40
4		936.00	806.40	763.20
5		1170.00	1,008.00	954.00
2	Full Day with free entitlement* exc. Extended Day	908.70	782.88	740.94
3		1,363.05	1,174.32	1,111.41
4		1,817.40	1,565.76	1,481.88
5		2,271.75	1,957.20	1,852.35
2	Full Day no free entitlement exc. Extended Day	1,300.00	1,120.00	1,060.00
3		1,950.00	1,680.00	1,590.00
4		2,600.00	2,240.00	2,120.00
5		3,250.00	2,800.00	2,650.00

\*Fees relate to those hours over and above the three free hours available per day.

\*\* Transition setting requires attendance five mornings per week.

### OTHER CHARGES

Hot Lunch	£2.90
Extended Day - Breakfast Club (breakfast included)	£2.50
Extended Day - After School Care (light tea included)	£5.50

### CASUAL SESSIONS

Casual extra sessions can be booked subject to availability. Please enquire directly with Nursery staff. Rates per casual session are as follows (these sessions do not qualify for the Nursery Funding):

Morning - £31.50      Lunchtime - £9.50 (£12.40 incl. hot lunch)      Afternoon - £22.00

# RESULTS

## EXTERNAL EXAMINATION RESULTS FOR THE LAST FIVE YEARS

GCSE RESULTS (BOYS)	2014	2015	2016	2017	2018
Number of candidates	71	61	72	68	62
% candidates with five 4+ grades	83.1	91.8	93.1	83.8	87.1
Average number of subjects per candidate	9.7	9.9	9.8	9.1	9.4
% 9 - 7 grades	29.6	22.2	31.1	17.2	25.3
% 9 - 6 grades	58.8	55.1	61.8	44.5	42.9
% 9 - 4 and above	83.3	86.8	87.5	79.6	81.2
% five+ grade 4 & above inc. Maths & English	76.1	83.6	87.5	77.9	82.3

GCSE RESULTS (GIRLS)	2014	2015	2016	2017	2018
Number of candidates	27	30	36	33	33
% candidates with five 4+ grades	92.6	80.0	83.3	84.8	87.9
Average number of subjects per candidate	8.8	9.0	9.2	8.6	8.8
% 9 - 7 grades	37.1	41.5	24.5	30.4	28.4
% 9 - 6 grades	64.1	69.6	50.3	59.4	44.9
% 9 - 4 and above	88.2	84.8	83.9	85.5	83.2
% five+ grade 4 & above inc. Maths & English	70.4	76.7	75.0	81.8	78.8

GCSE RESULTS (COMBINED)	2014	2015	2016	2017	2018
Number of candidates	98	91	108	101	95
% candidates with five 4+ grades	85.7	87.9	89.8	84.2	87.4
Average number of subjects per candidate	9.5	9.6	9.6	9.0	9.2
% 9 - 7 grades	31.5	28.1	29.0	21.3	26.4
% 9 - 6 grades	60.2	59.6	58.1	49.2	43.6
% 9 - 4 and above	84.6	86.2	86.2	81.4	81.9
% five+ grade 4 & above inc. Maths & English	74.5	81.3	81.5	79.2	81.1

A LEVEL	2014	2015	2016	2017	2018
Number of candidates	51	53	53	67	70
% A2 results at grades A* - E	100	100	100	97.9	99.0
% A2 results at grades A* - B	41.6	52.7	48.3	43.5	45.2
Average points per candidate at A2	251	278	263	100*	101*
Average points per candidate at A2 and AS	288	313	285	106*	107*

We report the best result only in each subject achieved at GCSE, A Level or equivalent.  
\*Equivalence of UCAS points to exam results has changed from 2017

# OUR COACH SERVICES

## COACH SERVICES

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The School operates an extensive coach service covering many local towns and villages. If we are not covering an area near you or you have suggestions for pick up points please let us know.

## ROUTES/STOPS AND TIMETABLE

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Overleaf is a map of the routes we operate. Please visit the website for details of specific stops and timetables – [www.clairecourt.com/coach-timetable](http://www.clairecourt.com/coach-timetable)

## COACH CHARGES

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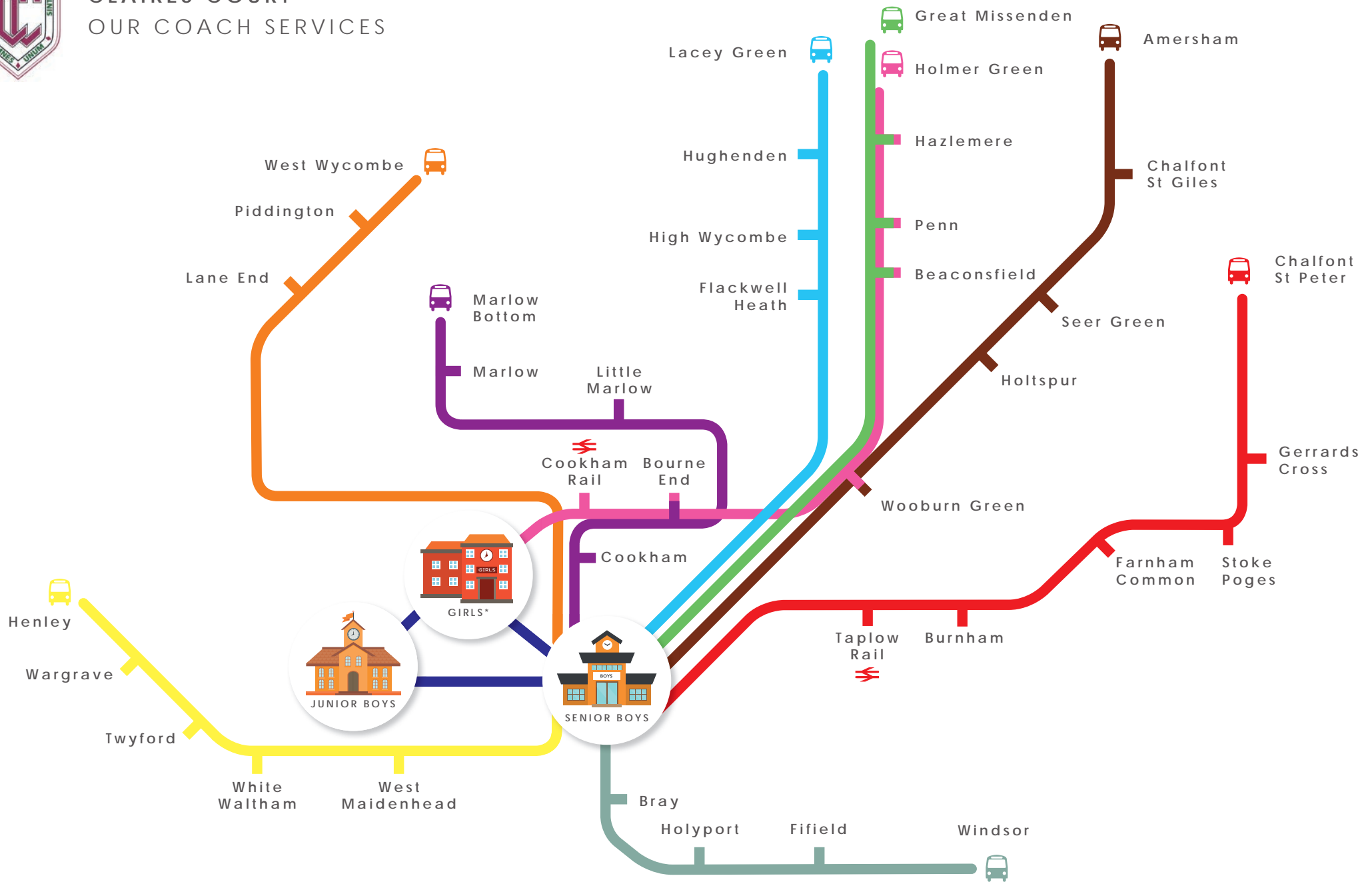
Different passes are available to suit parents' needs, full details of each pass and how to order one are on the website - [www.clairecourt.com/coach-services](http://www.clairecourt.com/coach-services)

CHARGE RATE	ANNUAL PASS Return	TERM PASS Return	TERM PASS One-Way	REGULAR DAILY PASS Per Journey	AD HOC TICKETS Per Journey
A	£1485	£520	£335	£7.25	£10
B	£1185	£415	£270	£5.80	£8
C	£780	£275	£177	£4.65	£6
D	£520	£190	£125	£3.20	£4





# CLAIRE'S COURT OUR COACH SERVICES



## FURTHER INFORMATION

Please see the timetable booklet or visit the School website for routes and service times.

[www.clairescourt.com/coach-services](http://www.clairescourt.com/coach-services)

\* Junior Girls, Senior Girls and Sixth Form.

**ROUTES CORRECT AS AT NOVEMBER 2018. PLEASE CONTACT US IF WE DO NOT COVER YOUR AREA OR YOU WOULD LIKE TO DISCUSS PICK UP POINTS.**

## ANY QUESTIONS?

Please contact: **Allison Hasyildirim**  
01628 327514 | [travel@clairescourt.com](mailto:travel@clairescourt.com)

## SERVICE PROVIDERS

- █ Route 1 - Magpie/Harris Coaches
- █ Route 2 - 5Js Travel
- █ Route 3 - Countrywide Coaches
- █ Route 4 - Countrywide Coaches
- █ Route 5 - Magpie/Harris Coaches
- █ Route 6 - Magpie/Harris Coaches\*
- █ Route 7 - Magpie/Harris Coaches
- █ Route 8 - Countrywide Coaches
- █ Route 9 - Finlan
- █ School Transfer (all 3 sites)



[www.clairecourt.com](http://www.clairecourt.com)