

JUNIOR GIRLS AND SENIOR GIRLS PTA SELLER FORM

Second-hand Sale



INSTRUCTIONS

- Please complete form fully and hand into the Claires Court School Office with labelled clothes using safety pins.
- Please ensure that all clothes are in nearly new condition, on hangers, cleaned and pressed.
- We will hold the items in stock until sold, or a maximum of one year.
- All items are sold at the current Girls and Nursery PTA Second-hand price list.
- The PTA retains 50% of the selling price of all items sold.
- When uniform is sold a PTA cheque will be issued to the address listed on the seller's form.
- If clothing is unsold after a year we will donate on your behalf to a charity **UNLESS IT IS CLEARLY MARKED ON YOUR SELLER'S FORM & LABEL RETURN TO SELLER.**
- Whilst every care will be taken, the PTA accepts no responsibility for loss or damage.

Name of Pupil: _____	Current Year: _____
Parent Name: _____	
Address: _____	
Phone #: _____	Email: _____
Signature: _____	Date: _____

NO	DESCRIPTION OF ITEMS	SIZE / AGE	PTA USE
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Additional items - Please list on the reverse side of this sheet