



Our values

Responsibility for ourselves, Respect for others, Loyalty to the School, Integrity above all.

1. Purpose

The purpose of this policy is to set out the arrangements for scholarships at Claires Court Schools. The policy ensures fairness, transparency and consistency in the identification, assessment, award and review of scholarships across the school.

Scholarships are awarded to pupils who demonstrate exceptional ability, potential, commitment or talent within a specific area. They are intended to recognise excellence, encourage aspiration, and support pupils in making a significant contribution to the wider life of the school.

All current scholarships and all newly offered scholarships will continue to be honoured under the terms originally agreed.

To ensure that the scholarship programme is impactful from September 2026 onwards, an enhanced number of academic scholarships will additionally be awarded within the Junior School for pupils entering Years 3 and 5, and within the Senior School for pupils entering Years 7 and 12.

The scholarship programme forms part of the wider strategic vision of the LTC Education Group to promote ambition, opportunity, character development, leadership and academic excellence across all phases of education.

2. Scope

This policy applies to both internal and external applicants to Claires Court Schools.

It covers:

- Academic scholarships
- Sport scholarships
- HPP
- Performing and Creative Arts scholarships
 - Music
 - Drama
 - Choral
 - Dance
 - Art
- Other specialist scholarships or awards approved by the Executive Principal and the Board of the LTC Education Group

The policy applies to scholarship application processes, assessment procedures, expectations, retention and review arrangements.

3. Principles

Scholarships at Claires Court Schools are:

- Awarded on merit
- Competitive in nature
- Designed to recognise both achievement and future potential
- Intended to support aspiration, leadership and contribution to school life
- Reviewed regularly to ensure continued engagement and commitment

Scholarship awards may provide a maximum of 50% remission on day school fees.

The number and value of scholarships awarded each year will vary depending on the strength of the applicant cohort and the strategic priorities of the school. The school reserves the right not to award scholarships where the required standard is not met.

4. Scholarship Philosophy and Strategic Commitment

Claires Court Schools are committed to nurturing excellence across academic, creative, sporting and leadership domains. Scholarships are therefore not solely viewed as financial awards, but as part of a broader culture of aspiration, stretch, opportunity and personal growth.

The school believes that scholarship pupils should contribute positively to the intellectual, cultural, sporting and social life of the community whilst acting as role models for younger pupils.

The scholarship programme also reflects the strategic priorities of the LTC Education Group, including:

- Academic ambition and futures pathways
- Character education and leadership
- Innovation and entrepreneurship
- Performing and Creative Arts
- Sport and wellbeing
- Digital literacy and future-ready learning
- Wider participation and opportunity

5. Scholarships Available

Scholarships may be available within the following areas:

- Academic
- Sport
- Performing and Creative Arts
- Other specialist areas determined by the school

6. Key Points of Entry

The principal scholarship entry points are:

- Year 3
- Year 5
- Year 7
- Year 10- HPP only
- Year 12

Assessments and scholarship events will normally take place during the academic year preceding entry. Scholarships are assessed in the September and October of the year prior to the award being made. For September 2027 entry, the assessments will take place in late September 2026.

Additionally for pupils entering the above year groups in September 2026, an enhanced number of academic scholarships will be available, in order to strengthen academic ambition and opportunity across the school.

7. Additional Scholarships

Additional scholarships outside of the standard entry points may occasionally be awarded in exceptional circumstances.

Such awards remain entirely at the discretion of:

- The Executive Principal
- The Board of the LTC Education Group

These decisions may take into account:

- Exceptional talent or potential
- Strategic contribution to the school
- Significant national or regional achievement
- Outstanding performance during the admissions process
- Particular areas of school development or strategic focus

There is no automatic entitlement to scholarship consideration outside the published entry points.

8. Eligibility and Assessment Criteria

Applicants must demonstrate exceptional ability, aptitude, potential or commitment within the relevant scholarship area.

Assessment may include:

- Entrance assessments
- CAT4 or standardised testing
- Portfolio review
- Auditions or performances
- Practical assessments
- Sports trials
- Interviews
- References and school reports
- Personal statements
- Evidence of wider achievement or contribution

Academic scholarship candidates would normally be expected to demonstrate high levels of attainment, intellectual curiosity, strong learning behaviours and excellent potential for future academic success.

The school reserves the right to use external assessors or specialist staff where appropriate.

9. Application Process

The application process will normally include:

- a. Completion of the school admissions application process
- b. Completion of a scholarship application form where required
- c. Submission of supporting evidence appropriate to the scholarship category
- d. Attendance at scholarship assessment activities, interviews, auditions or trials as applicable

The school may request:

- School reports
- References
- Portfolios
- Performance recordings
- Competition results
- Predicted grades
- Evidence of leadership, service or wider contribution

Application deadlines will be published annually by the school.

10. Expectations of Scholars

All scholarship holders are expected to:

- Demonstrate high standards of behaviour, conduct and attendance
- Engage positively in school life
- Act as ambassadors for the school
- Contribute to the wider community
- Maintain commitment within their scholarship discipline
- Participate in events, performances, fixtures, leadership opportunities or enrichment activities linked to their scholarship area

Scholarship holders are expected to demonstrate resilience, humility, professionalism and commitment alongside excellence within their specialism.

11. Retention and Review of Scholarships

Scholarships are reviewed annually.

Continuation of a scholarship is dependent upon:

- Continued engagement
- Commitment and participation
- Satisfactory academic progress
- Positive behaviour and conduct
- Adherence to school expectations

Where concerns arise, the school may:

- Place a scholarship under review
- Issue targets or support measures
- Reduce or withdraw a scholarship award

The decision to withdraw a scholarship rests with the Executive Principal.

12. Staff Children Awards

Awards for children of staff are administered separately under the LTC Education Group Staff Fee Remission Policy and Procedure.

Staff children awards are considered independently from scholarship awards and are subject to the terms, conditions and approval processes outlined within the LTC Education Group policy framework.

13. UniAdmissions Programme

Academic scholars from Year 10 upwards will automatically be enrolled on the UniAdmissions programme as part of their scholarship entitlement.

The UniAdmissions programme forms part of the additional value associated with academic scholarships and sits alongside any fee remission awarded, up to the maximum combined scholarship value of 50% remission on day fees.

The programme is designed to support high academic achievement, intellectual stretch, university preparation, critical thinking, wider reading, super-curricular development and preparation for applications to highly competitive universities, including Oxbridge, Russell Group and leading international institutions.

Engagement with the UniAdmissions programme forms part of the expectations and review process for relevant academic scholars.

14. Decisions and Appeals

Scholarship decisions will be communicated in writing following the completion of the assessment process.

The decision of the school is final.

Any appeal relating to process rather than academic judgement may be made through the school's formal complaints procedure.

15. Review of Policy

This policy will be reviewed annually by the Executive Principal and the LTC Education Group to ensure continued fairness, strategic alignment and consistency with the vision and values of the school.

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